

How to manage my customer list?




W Who or what you are looking for? English


Products by categories

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Entertainment	Food	Hi-tech
Home and office	Motorized equipment repairs	Pharmacy
Ready to wear	Services	TV & Home Appliances


Your preferred sellers




BEAUTÉ H2O
Beauty wellness
Carrer de l'hortorador Colomb, 3
46011 València
Valencian Community



Fruites i Verdures Teresa
Food
Mercado Cabañal puesto 160-161 y 22-24
46011 Valencia
Valencian Community



Krestattoo
Culture and leisure Home and office
Ready to wear Services
Fray Pedro vives 4
46009 Valencia
Valencian Community



Osamenta
Ready to wear
Calle Alberique 5
46008 Valencia
Valencian Community

My account
My purchases
My Requests
My calendar
My customers
My campaigns
My coupons

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Messages

Click on your profile

Click on "My customers"



1. What is "My customers"? In this section of your shop, you can manage the list of your customers, who have already placed an order through their profile on our webapp and you can even add those customers who have bought from you physically or through another digital platform to manage them all together from here. Those who buy from our platform will be instantly saved in this section.

EMAIL	PHONE	TOTAL ORDERS	TYPE	RANK	ALLOW CREDIT?	CREDIT LIMIT	BALANCE	REMAINING LIMIT
binteriorismo01@gmail.com	603552932	1			No	0	0	0
pescaderiawejoinlife@gmail.com	651806513	1			No	0	0	0
salonmoles7@gmail.com	884234543	1			No	0	0	0
ventas@reclamosguerrero.com	609871231	1			No	0	0	0
veronicalamalandrina@gmail.com	622835889	1			No	0	0	0

2. Click on "New customer" to add more buyers.

3. You can see the mail, telephone number and total orders placed by each customer.

In this section you can choose the type of customer you are: Corporate or individual.

In this other part you can group your customers in different ranks as you wish: Silver, Gold or Platinum.

The screenshot shows a web application interface for managing customers. At the top left, there is a header with a speech bubble icon and the text "My customers". Below this, there is a "Show" dropdown set to "100" and the word "entries". On the right side, there are two buttons: "+ New customer" and "Back". A search bar is also present with the label "Search:". The main content area is a table with columns: EMAIL, PHONE, TOTAL CREDIT, CREDIT LIMIT, BALANCE, and REMAINING LIMIT. The first row of data shows an email address, phone number, and a credit limit of 0. Below the table, it says "Showing 1 to 5 of 5 entries". At the bottom, there is a "Save" button. Two dropdown menus are open over the table: one for "TYPE" with options "Corporate" and "Individual", and one for "RANK" with options "Silver", "Gold", and "Platinum".

EMAIL	PHONE	TOTAL CREDIT	CREDIT LIMIT	BALANCE	REMAINING LIMIT	
binteriorismo01@gmail.com	603552932	1	0	0	0	View Ledger
pescaderiawejoinlife@gmail.com	651806513	1	0	0	0	View Ledger
salonmoles7@gmail.com	684234543	1	0	0	0	View Ledger
ventas@reclamosguerrero.com	609871231	1	0	0	0	View Ledger
veronicalamalandrina@gmail.com	622835889	1	0	0	0	View Ledger



You can choose whether to allow credit to your customer and the amount you want to grant him

In this part, you can view the balance and the remaining limit allowed to your customer.

The screenshot displays a web interface for managing customers. The main table has columns for 'EMAIL', 'PHONE', 'TOTAL ORDERS', 'TYPE', 'RANK', 'ALLOW CREDIT?', 'CREDIT LIMIT', 'BALANCE', 'REMAINING LIMIT', and 'View Ledger'. A dropdown menu is open for the 'ALLOW CREDIT?' column, showing 'No' selected. The 'CREDIT LIMIT', 'BALANCE', and 'REMAINING LIMIT' columns all show '0'. A 'Save' button is located at the bottom of the interface.

EMAIL	PHONE	TOTAL ORDERS	TYPE	RANK	ALLOW CREDIT?	CREDIT LIMIT	BALANCE	REMAINING LIMIT	View Ledger
binteriorismo01@gmail.com	603552932	1			No	0	0	0	View Ledger
pescaderiawejoinlife@gmail.com	651806513	1			No	0	0	0	View Ledger
salonmoles7@gmail.com	684234543	1			No	0	0	0	View Ledger
ventas@reclamosguerrero.com	609871231	1			No	0	0	0	View Ledger
veronicalamalandrina@gmail.com	622835889	1			No	0	0	0	View Ledger

Showing 1 to 5 of 5 entries

Previous 1 Next

Save



Press save to finalise the changes you have made

